

**ByLaw Changes: Procedures for recognizing chapters.
Selecting chapter representatives on FOSCP**

Task 1: Define the procedure for recognizing a chapter

1. Chapters will share the mission of FOSCP and the non-profit 501(c)3 IRS status of FOSCP and operate in accordance with FS 617 (not-for-profit corporations) as direct Citizen Support Organizations (see Florida Statute 258.015. Accordingly, Chapter membership (like all State Park CSOs) shall be open to anyone wishing to support SC parks and public lands.

2. Chapters shall establish their own rules of operation that are consistent with FOSCP's articles of incorporation and by laws and incorporate the principles of transparency and consensus.

3. Chapter rules of operation shall provide at least a statement of goals based on FOSCP's mission, define procedures for the election of at least 3 officers, set dues for membership, hold regular public meetings at which minutes are kept and made public, publicly account for all funds.

4. A chapter shall be recognized by FOSCP when it has gained a dues paying membership of at least ____, elected officers, held public meetings for at least __ months, and requested recognition in writing from FOSCP. Potential Friends groups wishing to form a chapter may request assistance from FOSCP and/or the Chapter Council and are encouraged to attend meetings of both groups (see below).

5. A chapter may be dissolved by FOSCP only if it strays from these guidelines or if the chapter itself requests dissolution.

If a dissolving chapter does not designate another chapter to receive its funds, the chapter's funds will be transferred into the FOSCP account.

**Task 2: Apportion chapter representation among 5 seats on FOSCP:
Formation of a Chapter Council**

1. A Chapter Council shall be formed consisting of an elected officer or an elected designate from each chapter.

2. The Chapter Council shall meet regularly or as required to formulate positions on matters coming before FOSCP. All meetings will be public and public minutes will be kept.

3. The purpose of the Chapter Council will be to coordinate joint chapter activities and to reach consensus on issues that come before FOSCP.

4. Each Chapter Council member will receive from FOSCP meeting notices, agendas, checkbook accounting. Each will serve as FOSCP liaison to his respective chapter.

5. The Chapter Council will choose from its membership the five chapter board members to serve on FOSCP.